The timeline for ASP2016

- **February 2015: submit the ICTP proposal**
- **March 2015: decide on the venue and the dates of ASP2016**
- **March 2015: update the mailing lists of IOC, IAC and LOC**
- **March 2015: update the short proposal and distribute to the IAC and interested people**
  - **https://ketevi.web.cern.ch/ketevi/ASP2016/shortProposal.pdf**
- **March 2015: decide on dates of our visit to the LOC**
- **April 2015: Converge with the LOC on the dates and agenda of our visit**
- **May 2015: Start working on the website and the poster**
- **September 2015: Finalize the poster and the website**
  - **Website still not finalized yet**
  - **The poster is finialized. We may add other logos as get other pledges**
- **October 2015: start distributing the poster and advertising the website**
  - **Poster can be distributed**
  - **Still using the old website until migration to the new one is complete**
- **November 2015**
  - The LOC to seek support from local institutions
  - The LOC to apply for funding from within host country
  - The IOC and IAC to seek and collect pledges, apply for funding
  - **Review the scientific program and identify potential lecturers**

The timeline for ASP2016

- **December 2015 – March 2015**
  - ○ Start collecting student applications
  - ○ Status reports from the LOC
  - ○ Decide on the host of ASP2018
  - ○ Formal invitations to potential lecturers
  - ○ **Formal announcement of ASP2016**
- **January 2015**
  - ○ Start the collection of pledges
  - ○ Status report from the LOC
- **February 2016**
  - ○ Report from the LOC on logistics
  - ○ Continue collecting pledges
- **March 2016**
  - ○ Student application closed
  - ○ Student selection committee formed
    - ■ Committee composed of members of the LOC, IAC, IOC and lecturers
  - ○ Indico agenda filled
  - ○ All lecturers identified

The timeline for ASP2016

- **April 2016**
  - Selection of students finalized
  - Selected students informed
  - Selected student travel itineraries collected
  - Student and lecturer visa application procedure initiated
  - student accommodation reserved
  - Status report from the LOC
- **May 2016**
  - All the financial supports collected
  - Purchase of student plane tickets and travel insurance
  - Catering services arranged
  - Status report from the LOC
- **June 2016**
  - Status report from the LOC
  - logistics for daily shuttles of all participants arranged
- **July 2016**
  - Status Report for LOC
  - A few organizers/lecturers arrive in Kigali
  - All international students arrive in Kigali
  - Final checks and tests done together with the LOC
- **August 2016** Start of ASP2016